

## NOTICE OF VACANCY

The National Empowerment Foundation is looking for qualified, experienced and dedicated persons who wish to be considered for employment on a contractual basis for the post of:

### **DRIVER / HANDY WORKER (on roster)**

#### **Qualifications:**

##### **A. Candidates should:**

- (i) possess the Certificate of Primary Education;
- (ii) have a valid driving licence (manual gear) to drive cars **or** vans **or** lorries up to five tons;
- (iii) have a basic knowledge of mechanics and ability to attend to minor repairs in case of breakdown and maintenance of the vehicle; and

- (iv) have good eyesight;

**and**

reckon at least five years' experience as Driver.

**Note: The selected candidates will be required to undergo a medical test to assess their eye sight.**

##### **B. Salary scale:**

Rs 13010 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 23975 (NEF 5)

*The onus is on the candidates to produce the equivalence for the required qualifications.*

#### **Main Responsibilities and Duties**

Prospective candidates are requested to visit the NEF website <http://www.nef.mu> to take cognizance of the desired profiles, main responsibilities and duties of the above post.

#### **General Terms of Employment**

- i. Employment of the selected candidates will be on a one-year contract basis.
- ii. Candidates must be prepared to operate independently, work under pressure and outside normal office hours, including Sundays and Public Holidays.

#### **Mode of Application**

- All applications should be made on the prescribed form and accompanied by copies of relevant educational/professional certificates, and evidence of work experience;
- Application forms may be downloaded from our website <http://www.nef.mu> or obtained at the Reception Counter of the NEF, 8<sup>th</sup> Floor, Garden Tower, La Poudrière Street, Port Louis, between 0900 Hours and 1600 Hours on weekdays; and
- “ **Driver Handy Worker (on roster) - External** ” should be clearly marked on the top left-hand corner of the envelope.

**All applications should be sent by registered post to the Chief Executive Officer, National Empowerment Foundation, 7<sup>th</sup> Floor, Garden Tower, La Poudrière Street, Port Louis, at latest by Wednesday 20 October 2021, at 1500 Hours.**

- Notes:**
- (i) Late applications and applications not made on prescribed form will not be considered.
  - (ii) Only the best qualified candidates will be convened for interview.
  - (iii) The NEF reserves the right not to fill any vacancies as a result of this advertisement.

**Date: 30 September 2021**