

APPLICATION FOR EMPLOYMENT

1.	POST APPLIED FOR	DATE OF ADVERTISEMENT	FOR OFFICIAL USE ONLY REF NO.
2.	SURNAME (in block letters) OTHER NAMES (in block letters) NIC:.....	MAIDEN NAME (if applicable) MALE OR FEMALE	SINGLE OR MARRIED
3.	FULL RESIDENTIAL ADDRESS (in block letters)	TELEPHONE NO. (if any) Home: Mobile: Office:	Acknowledged on Initials
4.	DATE OF BIRTH	AGE	PLACE OF BIRTH
			NATIONALITY
5.	SECONDARY INSTITUTIONS ATTENDED:		
6.	DETAILED RESULTS OF CAMBRIDGE SCHOOL CERTIFICATE YEAR EXAMINATION CENTRE INDEX No. No. SUBJECT GRADE	DETAILED RESULTS OF LONDON GENERAL CERTIFICATE OF EDUCATION (O LEVEL) YEAR EXAMINATION CENTRE INDEX No. No. JAN OR JUNE SUBJECT GRADE	
SC:	AGGREGATE:		

7. DETAILED RESULTS OF HIGHER SCHOOL CERTIFICATE

DETAILED RESULTS OF LONDON GENERAL CERTIFICATE OF EDUCATION (A LEVEL)

YEAR EXAMINATION CENTRE INDEX
 No. No.

YEAR EXAMINATION CENTRE INDEX
 No. No.

SUBJECT PASSED

JAN OR JUNE

PRINCIPAL LEVEL	GRADE	SUBSIDIARY LEVEL	GRADE	ADVANCED LEVEL	"O" LEVEL	GRADE
.....
.....
.....

GENERAL PAPER: HSC RESULT:

8. OTHER QUALIFICATIONS (ACADEMIC/PROFESSIONAL AND TECHNICAL)

Qualification and Date Obtained	Class/ Division	Examination Institution	From	Date To	Subject/s taken
.....

(Please attach statement if necessary)

9. SPECIAL / POSTGRADUATE QUALIFICATIONS AND EXPERIENCE AS LAID DOWN IN THE ADVERTISEMENT. (State here to what extent you hold such qualification/experience).

(Please attach statement if necessary)

10. STATE LANGUAGES SPOKEN AND/OR WRITTEN:

11. EMPLOYMENT/APPOINTMENT				
(a)	PRESENT EMPLOYMENT	ORGANISATION ADDRESS/TEL NO.	DATE OF PRESENT EMPLOYMENT/APPT.	PRESENT SALARY Rs:
				SALARY SCALE
(b)	PREVIOUS EMPLOYMENT/ APPOINTMENT	ORGANISATION	NATURE OF WORK	FROM TO
		(Please attach statement if necessary)		
12.	Have you ever been convicted of any criminal offence? Yes/No.			
13.	Have you ever resigned or been dismissed or discharged from the service of any employer? Yes/No.			
If the answer to item(s) 12 and/or 13 is yes, please give details in an attached statement.				
14.	REFERENCES: LIST TWO PERSONS NOT RELATED TO YOU BY BLOOD OR MARRIAGE, WHO ARE FAMILIAR WITH YOUR CHARACTER AND QUALIFICATIONS.			
(a)	NAME:	(b)	NAME:	
	PROFESSION:		PROFESSION:	
	ADDRESS:		ADDRESS:	
	TEL. (OFFICE):		TEL. (OFFICE):	
<u>NB.</u>	PLEASE READ THE ADVERTISEMENT CAREFULLY: Incomplete, inadequate or inaccurate filling of the form may cause your elimination from consideration. It is an offence to give false information or to conceal any information on this form.			
Please attach photocopies of birth certificate, examination certificate and any other relevant papers. ORIGINALS TO BE PRODUCED WHEN REQUESTED.				
I declare that the particulars in this application and in the sheets attached thereto, are true to the best of my knowledge and belief and that I have not willfully suppressed any material fact.				
Date:				
<i>Signature of Applicant</i>				